

Colchester Fire Department

Office of the Fire Marshal

Fire Marshal's Office Tent Approval Form

Please be aware that our office has 30 days to review the plans submitted for tents.

Tents over 400 sq.ft. require a permit and inspection.
(2016 CFSC (IFC) Chapter 31, 3103.4 Approval Required)

Note: The permit will not be accepted if any of the following information is not provided or incorrect.

Please submit to our office:

Following information to be completed by submitter:

Copy of Certificate of Flame Resistance
(Include certificate for sides if applicable)

Serial# _____

(Additional tents)

1.

2.

3.

Please use back for more tents.

Floor plan designed to the Connecticut Fire Safety Code and NFPA 102 with CT provisions.

Sq.ft. _____

(Additional tents)

1.

2.

3.

Please use back for more tents

Please be aware there are to be no flames inside a tent with people, a separate “cooking” tent would be needed.

Colchester Fire Department

Office of the Fire Marshal

Contact Information for:

Tent Company: _____

Phone Number: _____

Name of Co. Erecting Tent: _____

Phone Number: _____

Name of Person Applying for Permit: _____

Address of Tent Location: _____

Phone Number of Person Applying for Permit: _____

Signature of Person Applying for Permit: _____

The following information to be completed by Fire Marshal office staff:

Permit and approval requirements form, signed by zoning and health department if needed.

Applicant information complete

Yes

☐

Certificate of liability insurance

Yes

☐

A time must be scheduled for a formal inspection from the Office:

Inspector Name: _____

Inspector Signature: _____

Inspection Date/Time: _____

Colchester Fire Headquarters, 52 Old Hartford Rd, Colchester, CT 06415
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