



# Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

## Police Commission Meeting Minutes

Monday-February 22, 2021

7:30pm-Zoom Meeting

Present: Commissioners James Stavola, Carol Vaillancourt, Beatrice Farlekas, Debi Marvin

Others in Attendance: Sergeant Michael Rondinone, Admin Sergeant Tim Edwards, Andrea Migliacchio, Officer Bryan Kowalsky

Absent: First Selectman Mary Bylone, Commissioner Kevin Gustin

RECEIVED  
TOWN CLERK  
2021 MAR - 1 AM 11:21  
Mary Bylone  
FIRST SELECTMAN

1. Meeting called to order at 7:30 pm
2. Pledge of Allegiance
3. Additions to the Agenda: None
4. Citizen Comments: None
5. Officer Comments: None
6. Correspondence: None
7. Motion to approve minutes from February 01, 2021 special meeting made by Bea Farlekas second by Carol Vaillancourt. Motion carries unanimously.
8. Budget Review:
  - a. Capital Improvement plan project sheet was sent to the finance department with the details for the new vehicle(s) for the next 5 years. This sheet is used for town departments to convey projected expenses over and above the normal operating budget.
9. Appropriations & Transfers:
  - a. The department purchased 14 OSHA compliant isolation kits for the officers.
10. Resident Trooper Report:
  - a. February Activity Summary as well as a written report from Sergeant Rondinone are attached.
  - b. Jim Stavola asked the status of the repairs that were needed to Officer Owens' car after it would not start this morning, Sgt. Rondinone stated it was a loose wire that has been repaired.
  - c. Andrea Migliacchio asked about the body worn camera quotes. Sgt. Edwards went on to explain that anyone can give a quote, however it is what they will sell you that is important. The quote he received from AXON included all equipment and software management that will meet the state mandate. The police department already uses AXON for Taser purchasing as well.
11. Corporal Reports: Delivered by Sergeant Tim Edwards
  - a. Corporal Labonte: Continues to monitor NESPIN pawn shop records.
  - b. Corporal Green-Completed recent ammo order for the PD.
  - c. Corporal Owens-Is continuing to work on the DUI grant and monitors the dates closely.
  - d. Corporal Goss-Continues to monitor Facebook and the intel sharing app.
  - e. Corporal Scheel-Uses the drone to assist other towns with missing persons, etc.
  - i. Sgt. Edwards mentioned that the department has posted a position on the Colchester Police Facebook page as well as on policeapp.com to start seeing who is out there for applicants. He mentioned that the LEC process is lengthy, the next class to enter the academy is June 4, 2021 and then again in September due to COVID.
12. First Selectman Comments: None

13. Local Traffic Authority:

- a. Debi Marvin reported that an email was sent regarding crosswalks not being properly marked on 5 state roads within the Town of Colchester. This is being handled by the Town Engineer.

14. Old Business: None

15. New Business:

- a. Police union updated officers are as follows:
  - i. President: Corporal Scheel
  - ii. Vice President: Corporal Green
  - iii. Treasurer: Bryan Kowalsky
  - iv. Secretary: Jon Goss

16. Commendations/Awards: None

17. Project Goals and Discussion: none

18. Chairman/Commissioner Comments:

- a. New Trailer will be part of the budget presentation.
- b. An in-town firing range was discussed again, there will not be much cost involved, frangible ammunition can be used.
- c. Sergeant Rondinone stated that the speed trailer is ready to be deployed, weather permitting.
- d. Commissioner Stavola asked the other commissioners to please attend the Board of Finance meeting on March 3, 2021 @ 6:30pm to support the police department during their budget presentation.
  - i. A police vehicle has been ordered for this year and a plan was laid out for the town to see what is needed for vehicles in the future.
  - ii. The police department is very short on manpower. Jim Stavola reviewed statistics and information provided by Troop K regarding the midnight shift being uncovered in the town. Those number of calls reported during the midnight shift hours covered by the Troop K south patrol are as follows:
    - 1. Between the dates of 09/09/2019-03/09/2020-41 accidents, 300 administrative services, 97 alarms, 16 assist agencies, 58 assist citizens, 1 criminal mischief, 2 disturbances, 2 non-active disturbances, 5 domestics, 6 DWI, 20 assists with K-9, 11 larcenies, 2 untimely deaths, 8 suspicious incidents, 1 robbery, 32 medical calls, 378 patrol checks.
    - 2. Debi Marvin mentioned that without a Colchester officer on during the night shift if the FD has to wait for a trooper on certain types of calls this could put a delay on caring for a patient.
- e. Sergeant Edwards did a small presentation on how the police department and town can benefit from increasing the special duty rate charged to vendors from 80.00 per hour to 90.00 per hour. Carol Vaillancourt asked if a 10.00 an hour increase was enough or if it should be a 15.00 an hour increase to stay competitive with other towns. There was discussion on where this money will go or is going, it was determined that the Chief Financial Officer will be the best person to ask as there is a purpose for all municipal money that is collected.
- f. The Bloodborne Pathogens policy was discussed, it was mentioned that there will be a policy in place. The new OSHA compliant kits were handed out to all officers and there was discussion on what the procedure will be for disposing of biohazards, options will be addressed and discussed again in the future.

19. Motion made by Carol Vaillancourt for adjournment at 8:52 pm second by Bea Farlekas. Meeting adjourned.

Respectfully submitted by Donna Swinburne





# State of Connecticut



Resident Trooper Supervisor  
Sgt. Michael Rondinone # 125

## Connecticut State Police Colchester Resident Troopers' Office

Colchester Police  
Sgt. Edwards KC #89

TO: Colchester Police Commission

RE: Monthly Report for February 2021 (February 22, 2021-meeting @ 1930 hours)

**I. Monthly activity: statistics – previously submitted**

- a. Stats for February 2021- (Attached)

**II. Equipment:**

- a. We have ordered a new Ford 2020 SUV (Police rated) and it will be assigned accordingly once received-the status of the vehicle being delivered is moving slow due to the pandemic.
- b. We have also received a new drone which is a DJI Mavic 2 Enterprise, the drone will be deployable once all administrative guidelines are in place, and presently we have an updated policy which has been submitted to the CT DESPP for review and approval.

**Officer Training:**

- a. All our Officers have been POSTC recertified and are completing firearms annual training.

**III. Initiatives:**

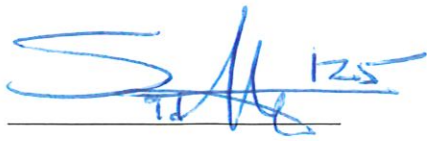
- a. RX Drug drop box. – Renewed Drug Drop Box. It should be noted that we are regularly receiving Pharmaceutical Prescription Drugs dropped off at our facility.
- b. Officers have NOT been fingerprinting individuals for background checks and pistol permit applicants for town residents-due to the town hall being closed.
- c. Officers are conducting visibility/enforcement patrols at numerous locations within the town. The Speed Trailer has not been deployed due to inclement weather, however, will be deployed in near future (weather permitting due to being the trailer being solar powered).
- d. Notable Investigations: None to report.
- e. Adding and outfitting Colchester PD sworn personnel to the DESPP-CT State Police back end client to be compliant with the legislative act concerning BWCs and On-Board video and audio recording capabilities-no updates as of 12/01/20. We are currently working on getting quotes from outside vendors regarding the 2020 Police Reform Bill.
- f. Implementing a neighborhood watch format, the Colchester residents can implement in their neighborhoods with the help of social media and getting basic guidance from an officer in the PD.
- g. Researching prospective locations within the town of Colchester for a pistol/rifle range for the PD.

**IV. OTHER-**

-Corporal Labonte KC 87 has submitted his letter of intent to retire as of July 30<sup>th</sup>, 2021.  
-Inquiring on purchasing a trailer for deployment of special equipment, i.e. - range equipment, targets (steel and wooden), ammo, first aid equipment, etc.

-All Colchester PD officers have been issued proper PPE for any blood borne pathogen potential exposures and COVID exposures-including a sharps kit. All Colchester PD officers have also received a copy of the Bloodborne Pathogen Exposure Control Plan as it pertains to DESPP A&O section 4.13.1. CONTD>

127 Norwich Avenue  
Colchester, Connecticut 06415  
Phone (860) 537-7270  
FAX (860) 537-7252

A handwritten signature in blue ink, appearing to be 'S. Rondinone', with the number '125' written to its right. The signature is written over a horizontal line.

Sgt. Michael Rondinone #125  
Colchester Resident State Police Sergeant

[Home](#)



## Activity Summary



Start Date (MM/DD/YYYY)

2/1/2021 00:00

End Date (MM/DD/YYYY)

2/22/2021 23:59

Colchester

- OR -

Badge numbers separated by commas (####,####,####)

Summary Report

Statistic	Total
Total Calls for Service	430
Total Accidents With Report	9
Total Accidents Without Report	7
Total Fatal Accidents	0
Total Fatalities	0
Total Serious Injury Accidents	0
Total Minor Injury Accidents	0
Total Noninjury Accidents	16
Total Accident Dwis	0
Total Onsite Dwis	0
Total Dwis	0
Total Other Reportables	15
Total Nonreportables	373
Total Motorist Assists	32
Total Citations Primary Charge	5
Total Citations All Charges	5
Total Warnings Primary Charge	0
Total Warnings All Charges	27
Total Seatbelt Citations Primary Charge	0
Total Seatbelt Citations All Charges	0
Total Seatbelt Warnings All Charges	0

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